

Appendix 4



Code of Conduct and Annual Safeguarding Declaration

As a Local Governor....

- I will always support the ethos and values of the Learning Academies Trust and be mindful of our responsibility to maintain and protect the good reputation of the Trust and our school.
- I understand the purpose of the Local Governing Body, the Trust Board to whom we are accountable, the role of Executive Headteacher, Headteacher or Head of School, Directors of Education and the CEO.
- I accept that we have no legal authority to act individually, except when the Trust Board or Local Governing Body has given us delegated authority to do so. Therefore, we will only speak on behalf of the Local Governing Body when we have been specifically instructed to do so.
- I accept collective responsibility for all decisions made by the Local Governing Body or its delegated agents. This means that we will not speak against majority decisions made by the Body.
- I will consider carefully how our decision making and work may affect the community and other schools.
- In responding to any criticism or complaints about our school I will follow the procedures established by the Trust Board.
- I will actively support and challenge the Executive Headteacher, Headteacher or Head of School. I will express views openly, courteously and respectfully in all my communications.

Commitment

- I acknowledge that accepting office as a Local Governor involves the commitment of significant amounts of time and energy. I will each involve myself actively in the work of the Local Governing Body and accept my fair share of responsibilities.
- I will make efforts to attend all meetings and where I cannot attend explain in advance. I will commit to attending 4 of the 6 annual meetings.
- I will visit our school at least termly, with all visits arranged in advance with the staff and undertaken within the framework established by the Trust Board and I will attend at least 2 Local Governing Body mornings/afternoons.
- I will complete termly link reports to the Local Governing Body and accept that these must be submitted to the Clerk two weeks before the due date, even if I am unable to attend the meeting at which they are to be presented.
- I acknowledge our individual and collective needs for training and development and will undertake at least six courses, face to face or online per year.
- I accept that in the interests of open governance, my name, term of office and pecuniary interests will be published on the school's website.
- I agree to declare all business interests as well as including any relationships with school staff including spouses, partners and relatives and will offer information about other governorships of other schools so that it can be published on the website. I accept that failure to reveal information will be in breach of this Code of Conduct and as a result I will be bringing

the Local Governing Body into disrepute. I accept in such cases my membership of the Local Governing Body will be terminated.

Confidentiality

- I will observe complete and absolute confidentiality about data and performance, staff and pupils, both inside and outside of school.

Declarations of Interest

- I will declare any interest or conflict of loyalty annually and at the start of any meeting should the situation arise.

Breach of this code of conduct

- If I believe this Code has been breached, I will raise this issue with the Chair and the Chair will investigate; the Local Governing Body will only use removal of a Local Governor as a last resort after seeking to resolve any difficulties or disputes in more constructive ways.
 - If it is the Chair that has breached this Code, the CEO and the Trust Board will take appropriate actions.

I agree to comply with the terms of this Code of Conduct and the Safeguarding Declaration below.

I confirm that I have read and understood the latest DfE publications.

- Keeping Children Safe in Education 2024
- Working Together to Safeguard Children 2024

I also confirm that there has been no change to my DBS certification in the past 12 months and I am not subject to any pending action from the police or any court.

I agree to an annual review of my DBS status by Learning Academies Trust HR team.

Signed _____

Date _____